



## GROUP VISITS RATES AND GUIDELINES

### GUIDELINES: GUIDED VISITS, CULTURAL CELEBRATIONS AND STORYTELLING

- Please complete the Booking Reservation Form **at least 4 weeks** before your desired tour date (**no exceptions**).
- Booking are not confirmed until you receive an email from **groupvisits@elmuseo.org** with the subject line '**Booking Confirmation!**'.
- Payment must be received **at least five business days prior** to your scheduled visit date in order to keep your confirmation. If we have not received the payment at least five business days prior, your booking will be **cancelled**. If you are not able to meet this payment deadline, please contact **groupvisits@elmuseo.org** once you receive your 'Booking Confirmation!' email.
- If the visit is cancelled less than five business days prior to the visit, you will still be charged the **full amount**.
- If your group arrives **more than 20 minutes late** we reserve the right to **cancel or shorten** the duration of your program.
- To cancel your booking, please email **groupvisits@elmuseo.org** with subject line '**Booking Cancellation**'.

### GUIDELINES: SELF-GUIDED VISITS

- Please complete the Booking Reservation Form **at least 4 weeks** before your desired visit date (**no exceptions**).



- No bookings are confirmed until you receive an email from **groupvisits@elmuseo.org** with the subject line **'Booking Confirmation!'**.
- You are required to bring a **printed or electronic copy of your confirmation sheet** on the day of your visit.
- All self-guided groups have the option of paying for their visit **prior to their arrival, or on the day of their visit.** Groups paying on the day of their visit can do so at the reception desk in the museum gift store, La Tienda, **before** entering the galleries.
- If your group arrives **more than 20 minutes late** we reserve the right to **cancel or shorten** the duration of your program.
- To cancel your booking, please email **groupvisits@elmuseo.org** with the subject line **Booking Cancellation.**

## **RATES**

### **Title 1 NYC Public School Policy:**

El Museo allows one free group (up to **25** participants or **20** for Around the Block) per visit, grade, and semester for all Title 1 NYC Public Schools. All groups thereafter will be charged accordingly to the rates below.

## **EXHIBITION GUIDED VISITS**

Guided visits (1 hour):

**\$125** for up to **25** participants from a New York City Title 1 public school

**\$175** for up to **25** participants from other groups

Guided visits and Hands-on workshops (2 hours):



**\$175** for up to **25** participants from a New York City Title 1 public school

**\$250** for up to **25** participants from other groups

### **CULTURAL CELEBRATIONS AND STORYTELLING (1.5 HOURS)**

**\$175** for up to **25** (**20** for Around the Block) participants from a New York City Title 1 public school

**\$225** for up to **25** (**20** for Around the Block) participants from other groups

### **SELF-GUIDED VISITS (1 HOUR)**

**\$5** Adults for up to **25** participants

**\$3** Students for up to **25** participants

**\$3** Seniors for up to **25** participants

Children under 12 are free

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